





# Exam Revision and Major Assignment Completion Strategies


## To complete an assignment to a high standard




Start working on your assignment early as this will allow time to ask questions and seek help if needed. Most people do not work better right before the due date (even if they think they do!).




Set targets for completing each assignment (e.g. paragraph one by Monday Week 1, 500 words by Tuesday Week 2).



Proof read your assignment before submitting draft and final copy. Look for: spelling errors, missing capital letters, correct punctuation.



Improve your formatting: is your work spaced correctly, with paragraphs, consistent font type and size, and accurately referenced?



Mark your own work against the rubric: are you reaching the A standard? If not, what do you need to work on?




Read your work aloud to ensure it flows and makes sense. This also helps you to identify repetition.



Look at the feedback from your draft. Leave any comments written by the teacher instead of 'resolving' them as they may help you for more than that one section.




Have a friend or parent / caregiver read your work.




Hand up your draft on time or early if it's finished.


## To effectively revise for exams




Start revising early and often. 5-10 minutes each day is a great start and will help the information to stick in your head, rather than in your short-term memory.




Be strategic in what you decide to revise. Start with one topic at a time and build up your revision to cover all necessary content.




Create mind maps which show connections between key ideas. You might like to do one for each topic.




Create summary tables to display key information simply.




Complete past exams (from SACE website or provided by your teacher), or parts of past exams. You might focus on spending 5-10 minutes writing a plan for your extended responses, or completing only the multiple choice questions. You don't need to do the whole practice exam in one sitting.




Mark completed questions to identify areas of improvement.




Quiz friends from the class on content.



Create flashcards from learning materials (e.g. textbook, presentations, handouts, notes)



Teach someone else what you know (it could even be your dog!)



Be creative! Can you write a revision song? Can you think of a real world example of the content you need to know?